

No. S 131

THE PROFESSIONAL ENGINEERS ACT, 1970.
(ACT 29 OF 1970).

THE PROFESSIONAL ENGINEERS BOARD RULES, 1971.

In exercise of the powers conferred by section 22 of the Professional Engineers Act, 1970, the Professional Engineers Board, with the approval of the Minister for Law and National Development, hereby makes the following Rules:-

1. These Rules may be cited as the Professional Engineers Board Rules, 1971.

2. In these Rules -

"Chairman" means the person presiding at any meeting of the Board:

"President" means the President of the Board;

"Registrar" means the Registrar of the Board.

3.-(1) Meetings of the Board shall be held at least once in each month and at such other times as may be necessary.

(2) The Registrar shall convene a meeting of the Board within fourteen days whenever requested to do so by the President or by any four members of the Board in writing under their hands.

4.-(1) The Registrar shall give not less than seven days' notice of any meeting to each member of the Board, directed to such address as shall, from time to time, be furnished to the Registrar.

(2) Such notice shall specify the place, date and time of the meeting and the general nature of the business to be transacted at the meeting.

(3) Failure to receive any such notice by any member of the Board shall not invalidate the proceedings at such meeting.

5.-(1) The Registrar shall act as Secretary of the Board.

(2) Minutes of the proceedings of the Board shall be taken by the Registrar, and shall be duly entered in a book provided for the purpose. A draft of the minutes shall be circulated to the members of the Board together with the notice of the meeting at which they are to be submitted for confirmation.

(3) Minutes of the proceedings of any meeting shall, if signed by the Chairman at the meeting at which they were confirmed, be evidence of those proceedings; and the meeting to which any such minutes relate shall, unless the contrary is proved, be deemed to have been regularly convened and constituted.

6. Unless the Chairman on the ground of urgency or convenience or otherwise directs, the following order of business shall be observed at each meeting: -

(a) confirmation of minutes of the previous meeting;

- (b) matters arising;
- (c) statement of accounts,
- (d) applications for registration;
- (e) business of which due notice has been given;
- (f) such other matters as the Board may deem fit to

7. Every question before the Board shall be decided by voting on a show of hands by a majority of the members present and voting, but any member may call for a division, in which case the names of the members for and against and those who abstained from voting shall be recorded in writing in the minutes.

8.-(1) The Board may from time to time appoint from its members or from registered professional engineers committees to assist the Board in carrying out its functions under the Act.

(2) Every such committee shall report its proceedings and any recommendations which it may make to the Board.

9.-(1) All payments made by or on behalf of the Board shall be made by cheque drawn on the bank account of the Board except *in* the case of sums not exceeding one hundred dollars or such lesser amounts as the Board may from time to time determine.

(2) All cheques drawn on the Board's bank account shall be signed by any two of the following persons:

- (a) the President;
- (b) the Registrar;
- (c) a member of the Board nominated in writing by the Board for this purpose.

10. At every monthly meeting of the Board, the Registrar shall present to the Board a statement of accounts showing the receipts and expenditure by the Board for the current financial year up to the date of such meeting and showing the balance, if any, to the credit of the Board.

11. The Registrar and such officers and servants as the Board may appoint shall receive such fees or remuneration as the Board may determine.

Made this 30th day of April, 1971.

HIEW SIEW NAM,
President,
Professional Engineers Board,
Singapore.